

EXECUTIVE COMMITTEE MEETING

Administration Building
3855 Dartmouth College Highway
North Haverhill, NH
Monday July 21, 2008

PRESENT: Representatives Mulholland, Aguiar, Dingman, Gionet, Laliberte, Preston and Friedrich. Commissioners Burton and Richards, Executive Director Clough and Secretary Jeri Martino.

EXCUSED: Representative Williams and Commissioner Cryans

Chair Mulholland called the meeting to order at 10:20 AM.

Rep. Preston moved to accept the minutes from May 19, 2008, which was seconded by Rep. Aguiar. Corrections/amendments were made. All were in favor.

Rep. Preston moved to accept the minutes from June 2, 2008, which was seconded by Rep. Laliberte. Corrections/amendments were made. Rep. Dingman and Almy abstained, all others were in favor.

Rep. Preston moved to accept the minutes from June 9, 2008, which was seconded by Rep. Laliberte. Corrections/amendments were made. Rep. Dingman and Almy abstained, all others were in favor.

Rep. Laliberte moved to accept the minutes from June 16, 2008, which was seconded by Rep. Aguiar. Corrections/amendments were made. Rep. Dingman abstained, all others were in favor.

Rep. Preston moved to accept the minutes from June 23, 2008, which was seconded by Rep. Dingman. Corrections/amendments were made. Rep. Laliberte and Aguiar abstained, all others were in favor.

Rep. Aguiar moved to accept the minutes from June 30, 2008, which was seconded by Rep. Laliberte. Corrections/amendments were made. All were in favor.

Financial Report

Director Clough said that they finished the year in good shape and went over the variance report saying that the Farm, County Attorney and Other were below revenue and that that in expenses, the Medical Referee, Nursing Home, Farm, Capital Outlay and Other are all over expended.

This leaves an "unaudited" undesignated fund balance of \$2.4M at the end of June.

Rep. Almy asked if twelve HS bills were paid and Director Clough said that they were not, nor will be as the state has said that the July bill is for June's services so there will be no June bill. Rep. Mulholland asked if that will make it worse off next year and Director Clough said no because of the guaranteed cap.

Rep. Preston asked what caused the over expense of the capital outlay and Director Clough said that there was more expended for the jail project in FY08 than anticipated, which included architectural bills which would have come out of the bond.

Rep. Mulholland asked about the level of the undesignated fund balance and Director Clough said she wasn't sure of the exact number but it would be 5-8% as agreed upon .

Rep. Laliberte asked if the expenses are more than the revenues, will that draw down the current undesignated fund balance to which Director Clough said yes.

Director Clough said that on a good note, the Medicaid rate which was thought to decrease will actually be increasing by almost \$1.

Rep. Gionet asked Director Clough about checking on the statute which says that you can use 10% of a dept. budget in an emergency.

Rep. Almy said that appropriation control shows that the jail was over-spent by \$463K and that seems like a pretty important issue that was coming down before the end of the year. Rep. Mulholland asked what was the time frame for that happening and Director Clough said that a bill for the month of April came in at \$385K from SMRT. Rep. Dingman said that he had asked about money for the jail prior to this and Director Clough said that the money was appropriated by not expended. Director Clough said that there has been \$1.8M spent on the jail so far (to date)

Rep. Aguiar asked where the money for the legal fees is being kept and Director Clough said that is in Contingency/outside counsel.

Rep. Friedrich asked if it was safe to assume that another \$1M will conclude the construction documents and Director Clough said that they may not want to finish them right now because it will depend on what might need to change. She said that site and detention equipment are complete and out to bid and the rest is on hold.

Rep. Friedrich asked who will make the decision on the re-design. Commissioner Richards said that they'll have to see what needs to be done and Commissioner Burton said that it will come back to the Board.

Commissioner Richards asked if the executive committee would like the minutes from the alternative energy meetings which they said yes to.

Rep. Almy said that the minutes from the vote in Concord on the salaries for the elected officials should also be approved and Director Clough agreed but the minutes were not available at the time.

Rep. Mulholland asked when the county will need to start borrowing and Director Clough said next month.

11:32 AM Commissioner Burton was excused.

Rep. Aguiar moved to approve the appropriation transfers, which was seconded by Rep. Laliberte.

There were some discussions about over expenditures. It was noted that the union had accepted the 2.5% cola increase which was added in the budget.

Director Clough said that the appropriation transfer for last year was about \$1.4M and this year it is \$1.8M but they are fortunate enough even to be able to do it.

When the vote came down for the appropriation transfers, all were in favor.

The next meeting will be held on September 22, 2008

Rep. Aguiar said that it is a violation of statutes to pay longevity to elected officials. He also wanted it noted that according to the statutes any building construction over \$10K is supposed to be approved by the Delegation and right now there is a \$750K building being constructed without the approval of the Delegation and that even though Rep. Williams has asked for an explanation of what the building was to be used for at a prior meeting, he wasn't given any answers. Rep. Aguiar said it was not his intent to be a rubber stamp for the county.

Being no further business, the meeting was adjourned at 12:10 PM.

Respectfully submitted,

Susan Almy, Clerk