

## GRAFTON COUNTY COMMISSIONERS MEETING

Office of the Commissioners  
3855 Dartmouth College Hwy.  
N. Haverhill, NH 03774  
Wednesday Sept. 3, 2008

PRESENT: Commissioners Michael Cryans, and Martha Richards, Executive Director Clough and Sec. Martino

EXCUSED: Commissioner Ray Burton who was at Governor and Council meeting.

OTHERS: Harold Brown

Commissioner Cryans called the meeting to order at 9:11 AM.

Commissioner Richards moved to approve the minutes from August 19, 2008, which was seconded by Commissioner Cryans. Some edits were made. All were in favor.

The Commissioners signed the check registers.

Director Clough informed the Commissioners that she would not be available to attend the NHAC awards committee meeting this Friday because of her obligation at court and said that Supt. Libby had agreed to go in her stead if they were agreeable to it.

Commissioner Richards moved to approve Supt. Libby attending the awards committee meeting, representing Director Clough, which was seconded by Commissioner Cryans. All were in favor.

Director Clough presented a request for educational assistance from an LNA in the nursing home for a nutrition class.

Commissioner Richards moved to approve the educational assistance, which was seconded by Commissioner Cryans. All were in favor.

Commissioner Cryans asked if the information on educational assistance was well promoted throughout the County and whether or not there should be some continued promotion. Director Clough said that the information could go into pay stuffers on a regular basis which she would see to.

Farm Manager Kimball arrived and reported that he was milking 80 cows, shipping 10,200 #'s for an average of 64#'s. Price of milk is currently at \$21.36

The price of grain and diesel fuel has dropped which is a help.

The third crop is done and inmates are busy digging potatoes.

Commissioner Cryans asked if there would be potatoes to hand out to those who may need help and FM Kimball said that it would be likely.

Since the Commissioners will be at the NHAC Conference the week of the 6<sup>th</sup>, pumpkin day will be planned for the 14<sup>th</sup> of October with a rain date being the next day. Plans will be made.

The barns are being updated with paint and siding is being repaired.

Commissioner Richards asked if the FAC should try to tour the Farm at their meeting on the 11<sup>th</sup> and FM Kimball said that there should be a lot of issues at this meeting and time may run out.

Commissioner Cryans asked how FM Kimball would calculate this year due to all the rain and he replied that the hay did so-so and most of the vegetables did okay except for the winter squash. He added that the land at the County dries faster than most.

Corrections Superintendent Libby arrived with his report \*(see attached)

The Academy program for Correctional Officers is currently underway and is in collaboration with Carroll County. The Academy program is being held at Grafton County for the first two (2) weeks and then at Carroll County for the remaining two (2) weeks. The Academy will have its graduation on September 29<sup>th</sup> at the Morrill Building in North Haverhill beginning at 10:00 AM.

There will be a GED Graduation Ceremony at the Jail on September 10<sup>th</sup> and a Thresholds Graduation on October 14<sup>th</sup>.

There was a discussion about how important volunteers are to many of the programs at the Jail and Commissioner Cryans asked if there had been any kind of volunteer recognition, Supt. Libby said they hadn't done anything yet, but that it would be a good idea to do so.

Supt. Libby said that they are currently selling other items made by crafters such as soap, sauces and homemade jams at the Farmstand.

Supt. Libby said that he's spoken to HSA Bishop about coming over to the Jail to assess some of the programs and to make suggestions as how to better the management of them.

Commissioner Cryans recognized H. Brown and asked if he had any questions. Mr. Brown asked what the charge was to house inmates from Coos County and Supt. Libby said that it was \$40 a day and Coos pay for all their medical expenses. Mr. Brown stated that the County should get \$100 a day and that they are losing money.

Mr. Brown then asked how many of the people assigned to Drug Court had failed and been sent to prison. Supt. Libby said not to hold him to the number but thought it was

around five. Mr. Brown said that any failure was unacceptable and that once people are in the Drug Court, they shouldn't be given up on. Commissioner Cryans said that Bob Gasser, Drug Court Coordinator, does not want people to fail and is very committed to making sure that doesn't happen, but that sometimes that is not enough. There is also a system in place for a those who may backslide. There was further discussion.

North Country Council's Annual Meeting will be held on October 9<sup>th</sup> at the Common Man, beginning at 5:00 PM.

The Commissioners signed some thank you letters.

The Commissioners read a letter from the Health Information Manager and the two Commissioners thought it might be better if the subject of the letter were discussed when both NHA Bolander and Commissioner Burton were present.

There will be no meeting on Tuesday September 9<sup>th</sup>.

Commissioner Richards moved to approve an MOA with North Country RC & D for an energy feasibility study, which was seconded by Commissioner Cryans. All were in favor.

The Commissioners then signed the MOA.

The Commissioners signed the CDFA authorization to submit payment for the 2008 MicroCredit grant.

The Commissioners signed the Littleton Area Learning Center drawdown request.

The Commissioners signed the closeout paperwork for Mascoma Corp CDBG.

HSA Bishop arrived and talked about some of the issues that were discussed at the recent state and county finance meeting.

HSA Bishop is working with the Nursing Home and training on the finance software here in administration. L. Pierson is working in multiple departments.

Maintenance Superintendent Oakes arrived and the bids for the used sander were opened.

Fiore Builders	\$300
Joe Chivell	\$550

Commissioner Richards moved to accept the bid from J. Chivell in the amount of \$550 for the used sander, which was seconded by Commissioner Cryans. All were in favor.

Supt. Oakes discussed the progress on the new Maintenance building which is proceeding along schedule. He noted that within a couple of weeks there will be more contractors on the property and it will really be abuzz.

Supt. Oakes requested that the Commissioners approve allowing him to break out some of the work scheduled for Farm area that will be impacted by the proposed Jail, and to let him put the bunker job out to bid separately stating that FM Kimball will need that bunker prior to the fall to put his feed in. The Commissioners agreed with Supt. Oakes and said that would be fine. Money for this project is in the budget.

Commissioner Cryans asked about the tractor loading area and questioned the black plastic that is currently in place there. Supt. Oakes said they could take care of that and put up something more aesthetic.

Supt. Oakes said the water tank project is out to bid and the DES approval has been received. Director Clough said that the Treasurer will need to solicit bids for the financing of the water tank project.

The server room project is done and the generator upgrade has begun in this building and the roof is scheduled to be done by the first of November.

The Commissioners signed the professional service agreement for the Littleton Area Learning Center.

The Commissioners signed the professional service agreement for AdiMab.

The Commissioners signed a proclamation for Family Day through CASA which is nationally promoted as “Eat Dinner with your Children Day” and is scheduled for September 22<sup>nd</sup>.

Director Clough informed the Commissioners that a right-to-know request was received by the County, from the plaintiffs in the legal action, which asks for all County credit card expenses incurred by County Elected Officials for the last two years.

Commissioner Richards questioned whether there would be an issue at the Farm Advisory Committee Meeting on the 11<sup>th</sup> and Director Clough said that she thought that Commissioner Richards had blindsided the committee with some of her actions and they have begun to question the necessity of their role and commitment to the committee. Commissioner Richards said that she thought that as a Commissioner she had the right to make suggestions and bring forth someone who could bring some clarity to the issue of the Farm. It was never her intention, she said, to step on anyone’s toes but that she does not want to give up on the future of the Farm and feels like there are things that can be done.

There will be an Alternative Energy Meeting on Tuesday September 9<sup>th</sup> but the time has not been determined as of yet.

There was a discussion about whether or not meals should be reimbursed for the time that the Commissioners have had to come to the County for court. Commissioner Cryans voiced his opinion against it but no final decision was made.

At present, legal fees for the lawsuit have reached \$170K.

11:45 AM Being no further business the meeting adjourned

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Raymond S. Burton, Clerk

**September 3, 2008**

**Commissioners Report**

<b>1. Population:</b>	<b>In-house: 106</b>	<b>Maximum:</b>	<b>29</b>
		<b>Minimum dorm:</b>	<b>38</b>
		<b>Minimum south:</b>	<b>10</b>
		<b>WHOC:</b>	<b>15</b>
		<b>Max/Handicap:</b>	<b>02</b>
		<b>Lockblock/Seg:</b>	<b>12</b>
	<b>Weekenders: 02</b>	<b>Out of facility: 35</b>	

**2. Community Corrections Report**

- a) Drug Court – supervising (13) \* 0 in custody
- b) Electronic Monitoring – supervising (6)
- c) Daily Work Release – supervising (2)
- d) Community Work Program – Painting dairy barn

**3. General**

- a) Grafton/Carroll County CO Certification Academy – update
- b) Farmstand – update

**4. Personnel**

- a) Nursing schedule – LPN Lisa Jung

**Dates:**

**September 10, 2008 @ 9am GED Graduation Ceremony – Jail**

**September 29, 2008 @ 10am CO Academy Graduation**

**October 14, 2008 @ 6:15pm Thresholds Graduation**