

GRAFTON COUNTY COMMISSIONERS MEETING
Office of the Commissioners
3855 Dartmouth College Highway
North Haverhill, NH 03774
August 19, 2008

PRESENT: Commissioners Michael Cryans, Ray Burton, Martha Richards, Executive Secretary Jeri Martino and Human Services Case Technician Lisa Pierson.

Others present: Harold Brown.

Commissioner Cryans opened the Meeting at 9:08am.

Commissioner Cryans asked to break for 5 minutes to celebrate Commissioner Burton's Mother's birthday, who turned 91 and his own mother who turned 85, with donuts and orange juice.

Nursing Home Administrator Eileen Bolander arrived. NHA Bolander stated that Family Day will be September 6th this year and they are expecting many family members of the residents to attend.

The census at the Nursing Home is 134 with an admission on Wednesday. There is a long waiting list for admissions into the Nursing Home.

Commissioner Cryans stated that he will be attending Family Day this year.

Human Resources Director Joanne Mann arrived.

Vacancies	Administrative Billing Secretary
	1 Correctional Officer
	2 Dietary Aides

HR Director Mann stated that they have hired a new Assistant Director of Nursing.

Commissioner Richards asked if the County has received many applicants and if any of the applicants are previous employees. HRD J. Mann answered that there has been many applicants and some are previous employees.

Maintenance Supt. Jim Oakes arrived and began by discussing an email that Commissioner Burton had sent regarding a question from Ron Aldrich from Budget Lumber about the bid process for the new Maintenance Building. Supt. Oakes stated that this particular bid was

put out as a bid package for both labor and materials. Contractors shop around with various vendors for materials and put together the bid package. He stated that if a vendor contacted him, he would put them in touch with the Contractors to let them know the vendor was interested. Commissioner Burton asked Supt. Oakes if he had contacted Ron Aldrich and explained the bidding process for this project. Supt. Oakes answered that he had not as of yet, as he had just become aware of it this morning. Commissioner Burton stated that this was a classic case of a local supplier expressing concern over a company who wasn't local, being awarded the bid, and was looking for an explanation why he wasn't given a chance to bid. Commissioner Burton stated that he is a big supporter of using local businesses. Supt. Oakes stated that the company that was chosen, Construx, is out of Plymouth, NH. They are a Grafton County business who used a Grafton County supplier. Commissioner Burton stated that he would like Budget Lumber on the bidding list for any future bids. Supt. Oakes stated that he will respond to Ron Aldrich, however, doesn't think it is practical to contact every supplier, as all the bids are put in the local papers and everyone has an equal chance of bidding. Commissioner Burton stated that he asked Ron Aldrich to attend today's Commissioner meeting so he could address concerns in person. Commissioner Burton stated that the County is using public money and the public has the right to ask where and when it is spent. Supt. Oakes stated that all the bids are public and anyone is welcome to look at any of them at anytime.

Supt. Oakes stated that he had not received any bids for the Slate Roof Repair on the 1930's building and had three contractors look at the job. One contractor would not be able to complete it during the time line, one did not want to agree to the warranty and the other missed the deadline for the bid. Supt. Oakes contacted 1-800-Roof to see if they were still interested in the project and asked them to submit a proposal. 1-800-Roof submitted a proposal in the amount of \$68,000. Supt. Oakes asked that the bid be waived and that they award the job to 1-800-Roof, as they are the Company who replaced the roof on the barn and did a fantastic job.

Commissioner Burton moved to approve the waiver of the bid and to award the project to 1-800-Roof in the amount of \$68,000. Commissioner Richards seconded. All were in favor.

Supt. Oakes stated that the Maintenance Department has become aware of the build up of "crud" in the return ducts in the nursing home. These ducts should be cleaned every 5 to 6 years. Supt. Oakes has contacted several Companies who specialize in this area and has found three who submitted proposals for the job.

Vermont Mechanical \$23,791
Aircare \$19,998
Tri State Fire Protector \$25,000

Commissioner Cryans asked Supt. Oakes if he had met with Aircare and what his opinion was of the 3 companies. Supt. Oakes answered that he has met with all 3 contractors and is hesitant to use Vermont Mechanical because of past experiences with them. Supt. Oakes recommended using Aircare for the project.

Commissioner Richards moved to accept the bid from Aircare for \$19,998. Commissioner Burton seconded. All were in favor.

Commissioner Cryans asked Supt. Oakes if he will set a plan to have the ducts cleaned every 5 years. Supt. Oakes answered yes and will be looking at all the ducts throughout all the buildings on the facility and will be contacting contractors for estimates. Commissioner Cryans asked when Supt. Oakes believed the job will be completed. Supt. Oakes said he was hoping for roughly October for a completion date.

Supt. Oakes stated that he has had spoken to Executive Director Clough and they have a tentative schedule for advertising the bid for the water tank project. He is hoping the project will be completed by mid December.

Commissioner Richards moved to approve the Minutes from August 12th. Commissioner Burton seconded. All were in favor.

The Commissioners signed the check registers.

As not all the Commissioners will be able to attend the September 30th meeting in Littleton, they have decided to reschedule it for October 21st.

An Employee from the Court House has requested educational assistance for a class.

Commissioner Richards moved to approve the educational assistance. Commissioner Cryans seconded. All were in favor.

There will be a double retirement party for Nory Parr and Tom Boub on Friday September 12th from 1pm to 4pm in the UNH Extension Conference Room.

Executive Secretary Jeri Martino discussed a request from Pastor Hemway from the Nazarene Church for an hour of prayer outside the Courthouse on September 11th from 12:00 to 1:00 PM to commemorate

the national tragedy. This event was not prompted by the Nazarene Church, but rather the American Ministry and it is intended to be held at all Courthouses across the Country.

A legal opinion was received from Attorney St. Hilaire which stated that there was no County policy regarding the gathering for private or religious speech and

that the government must remain neutral, though not sponsor or endorse the event.

Commissioner Cryans stated that he felt that this gathering should be available to all houses of worship, should not impede on any one entering or leaving the Courthouse and that the event be tasteful. Commissioner Burton agreed and would like the points of concern relayed back to Pastor Hemway Commissioner Richards said that she would like to see a contingency plan put in place in the event that the gathering may become political and become cause for concern. All three Commissioners agreed to allow the gathering to take place next to the Court house and asked. Secretary J. Martino to convey their requests to Pastor Hemway.

Commissioner Cryans stated that a retirement party for Evelyn Smith was held at the Happy Hour with great success and that Keith Darby did a great job coordinating the event. The County presented a plant and a corsage to Ms. Smith, and several others presented awards.

The Commissioners made an extensive tour of the County land with Supt. Libby, Supt. Oakes and Farm Manger Kimball by vehicle, after the meeting was adjourned.

Being no further business, the meeting was adjourned at 10:51am.

Raymond S. Burton, Clerk