

GRAFTON COUNTY COMMISSIONERS MEETING

Office of the Commissioners  
3855 Dartmouth College Highway  
North Haverhill, NH 03774  
Tuesday, July 08, 2008

PRESENT: Commissioners Michael Cryans, Martha Richards, Executive Director Julie Clough and Human Services Case Technician Lisa Broughan.

Commissioner Cryans opened the meeting a 9:14 AM

Farm Manager Donnie Kimball arrived and gave his report. They are milking 80 cows and the price of milk is \$19.44. The farm stand will be opening fairly soon, however the official grand opening will be July 29<sup>th</sup>. Zucchini and summer squash are ready along with some cucumbers. Grain is now over \$400.00 a ton.

Farm Manager Kimball presented the Commissioners with thank you cards that the farm received.

Commissioner Richards asked Farm Manager Kimball when they begin using the hay that the farm cuts. Farm Manager Kimball answered that they are beginning to use it now and will use it through out the winter.

Commissioner Richards would like to add a sign for the Farm to the sign in front of the Administrative Building. Commissioner Cryans agreed.

Supt. Glenn Libby arrived with his report. \*(see attached)

Supt. Libby stated that the Farm Stand is 90% completed, and they will be opening today on a limited basis. The prices will increase from last year because of the increase in the market.

Supt. Libby said he has had 5 more inmates request to earn their GED. Commissioner Richards asked if the DoC holds graduations for the inmates who receive their GED. Supt. Libby answered that they haven't but perhaps that could be something done in the future.

Supt. Libby requested a double step increase for one of his employee's who is now at grade 5 step 1. This employee has over 20 years of experience and is doing a tremendous job. He would like to see the increase to be a grade 5 step 3.

Commissioner Richards moved to approve the two step increase. Commissioner Cryans seconded. All were in favor.

Commissioner Richards stated that this step increase is certainly justified as this is a very important position as substance abuse is a

huge problem in the jail today. Supt. Libby stated that he was very proud of all his programs and his employee's who run them.

Commissioner Cryans moved to approve the minutes from July 1, with a few changes, which was seconded by Commissioner Richards. All were in favor.

The Commissioners signed the check registers.

The Commissioners reviewed the Superior Court Report.

Commissioner Cryans resigned the face sheet from CDFA for the AHEAD grant as the original had the incorrect amount.

Executive Director Clough stated that the Medicaid rates have been revised. The rate will change from \$153.42 to the new rate of \$154.54. It had earlier been scheduled to drop to \$151.48.

Executive Director Clough stated that she received a follow up letter regarding the increase with the audit. This increase is due to the documentation and the hours that it will take for the auditors to complete it in. Executive Dir. Clough stated that the office may possibly take over some of the documentation in FY 09 to help with the increase cost of the auditors. Commissioner Cryans stated that he would like to really think about taking on more duties before making it definite. Executive Dir. Clough said she would like to talk in more detail with the auditors before making any kind of decision.

Commissioner Cryans signed the Audit Engagement letter with increased costs of \$5,222.00 for fiscal year 2009.

Executive Director Clough stated that the grand opening for the farm stand will be July 29<sup>th</sup>. Commissioner Wrenn is not available until 2pm that day. Executive Dir. Clough suggested having an afternoon Commissioners meeting that day. The Commissioners are in favor.

Executive Dir. Clough has had a request from a couple of employee's to name the newly built farm stand. Commissioner Cryans would like to wait until Commissioner Burton is present before they vote on that decision.

Supt. Jim Oakes arrived with his report. \*(see attached)

Supt. Oakes discussed the water tank project. He began by stating that he doesn't agree with the charge for the connection fee and the fee for the inspection of the pipe. Executive Dir. Clough doesn't agree that it would benefit the County to own the tank. Supt. Oakes agrees. Commissioner

Cryans asked if Woodsville Water & Light has indicated that they would like to own the tank. Executive Dir. Clough answered that that hadn't been discussed, but will tonight at the meeting.

Commissioner Cryans asked if the County were to own the tank, would maintenance be the biggest concern. Supt. Oakes answered he imagined that it would be, but doesn't know all the details of maintaining the tank. Commissioner Richards suggested that Supt. Oakes talk to Shannon regarding the maintenance of the tank.

Commissioner Richards stated that this procedure has much legality to it and suggests having an attorney with experience in this field to review the plan. Executive Dir. Clough stated that the County will not enter an agreement with out legal advice.

Supt. Oakes said that the bid for the job needs to go out within the next couple of weeks. He said based on the conversations he has had with WW & L they are receptive to connecting to the new tank. Executive Dir. Clough stated that at the meeting they will establish who will take ownership of the tank. Supt. Oakes said that the engineers suggested that WW & L taken ownership as it is there business treating water and maintaining tanks.

Commissioner Richards stated that she would like to see if it is possible to use solar energy for power for the new tank.

#### COMMISSIONER ISSUES

Commissioner Richards stated that she didn't agree with the employee discount at the farm stand and suggested re-examining the amount. Executive Dir. Clough said that she would like to keep the discount in place as many employees' use the farm stand and it is good for moral.

Commissioner Richards said that she has begun receiving budgets from the other County farms, and that Carroll County grows berries and serves them in their Nursing Home.

Commissioner Cryans attend the 4<sup>th</sup> of July parade in Hanover and it was a great success. He also attended the Lyme 4<sup>th</sup> of July celebration in Lyme and saw Deputy Dale Barber controlling traffic, and was very pleased to see his presence there.

Commissioner Richards called Rich Gonsalves and thanked him for a job well done and for working so nicely with Supt. Oakes.

\*11:05 AM—Commissioner Richards moved to Executive Session as per RSA 91 – A: 3, paragraph II, Section A). Commissioner Cryans seconded the motion. All were in favor.

\*11:10 AM—Commissioner Richards moved to come out of Executive Session and to permanently seal the Minutes from the Session.

Commissioner Cryans seconded the motion. All were in favor. No motions were made and no actions were taken while in Executive Session.

Commissioner Richards moved that all of the employees from the Human Services Department who transferred from that department keep their current grade and rate unless the new job is a higher grade level. Commissioner Cryans seconded. All were in favor.

Being no further business, the meeting was adjourned at 11:12 am

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Raymond S. Burton, Clerk