

GRAFTON COUNTY COMMISSIONERS MEETING

Office of the Commissioners
3855 Dartmouth College Hwy.
N. Haverhill, NH 03774
Tuesday May 27, 2008

PRESENT: Commissioners Ray Burton and Martha Richards, Executive Director Clough and Secretary Jeri Martino. Commissioner Cryans arrived late

Commissioner Richards called the meeting to order at 9:03.

Farm Manager Kimball arrived with his report saying that they were milking 78, shipping 10,400#’s for an average of 67#’s. Price of milk is \$19.83

The potatoes have been planted as well as the vegetable garden and 70 acres of corn.

FM Kimball said that a fellow farmer, Arthur Scrutin, who has a large dairy farm and shows oxen, was killed in a farm accident.

Commissioner Burton asked about firewood and FM Kimball said that there were orders that needed to be done but right now there’s just not enough help to get the wood cut.

Commissioner Burton asked if there was an agricultural program at Oxbow High and FM Kimball said that he didn’t know.

FM Kimball will be on vacation from June 7 -18.

9:12 AM Commissioner Cryans arrived.

Supt. Libby arrived with his report (*See attached)

Supt. Libby provided Commissioner Richards with some information on an ice cream as she requested. He said that set up costs would run \$35 to \$50K for equipment needed.

There will be a Thresholds Graduation tomorrow evening at 6:15

Commissioner Burton said that he will be asking Congressman Hodes to support H.R. 5698, the Restoring the Partnership for County Health Care Cost Act of 2008 which would restore the partnership for County health care costs by removing the inmate exception for otherwise eligible persons in custody pending disposition of charges. Right now Counties have become responsible for paying incarcerated individuals’ health care costs as required by law, even before sentencing.

Commissioner Burton asked who initiates work crews on state roads and Supt. Libby said that it begins with the DoC along with the W. Bigelow on the state end and everyone works toward the same result. Commissioner Burton asked if it would okay to have pictures taken with the work crew if they approved and Supt. Libby said that would be

fine and would get back to the Commissioners as to when a good time would be. Commissioner Richards said that she would like to recognize the inmates for the job they do.

Commissioner Cryans said the Union Leader wrote a nice article covering the success of one year of Drug Court. According to B. Gasser about 50 people were in attendance for the ceremony at the Courthouse.

Commissioner Burton moved to approve the minutes from May 20, 2008, which was seconded by Commissioner Richards. All were in favor.

The Commissioners signed the check register.

The Commissioners signed a drawdown request for the AdiMab CDBG grant.

The Commissioners signed the closeout paperwork for the Green Haven CDBG grant.

Supt. Oakes arrived with Bill Hickey and Aaron Burke from the HL Turner Group, and Shannon LaRocque from Foresite Engineering to review the bids for the new maintenance building. Bids were opened right before coming into the meeting so they could be reviewed for accuracy. Supt. Oakes said that four out of the seven bids came in much higher than projected and there was discussion about putting those four areas back out to bid again to see if there are any new bids or adjustments. Commissioner Burton asked if state law allows anyone to come in and look at the bids and Director Clough said that once they're recorded in a public meeting they become open to the public.

There was further discussion as to how to proceed with the bid reviews and it was decided that they would go through them all and either accept or reject bids and the ones they accepted would be done so with the stipulation that all newly requested bids related to this project must come in within the project budget in order for the total project to proceed and all accepted bids, conditional upon the project going forward.

Excavation / Site Work

Jeremy Hiltz	\$152,803	There were four items missing from this bid
Morrill Const.	\$154,835	Supt. Oakes recommended

Commissioner Burton moved to accept the bid from Morrill Construction with the aforementioned caveat, which was seconded by Commissioner Richards. All were in favor.

Foundations / Concrete Work

Saffo	\$118,400	Bid too high, recommended rejection
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Commissioner Burton moved to reject the bid from Saffo, which was seconded by Commissioner Richards. All were in favor.

Building Construction

CG Electric with LaFerriere Construction	\$734,330	Bid too high, recommended rejection
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Commissioner Burton moved to reject the bid from CG Electric, which was seconded by Commissioner Richards. All were in favor

HVAC / Plumbing

ARC Mechanical \$89,900 Bid too high, recommended rejection
Commissioner Richards moved to reject the bid from ARC Mechanical, which was seconded by Commissioner Burton. All were in favor

Electrical / Data / Fire Alarm

CG Electric with \$67,900
LaFerriere Construction
Interstate Electric \$45,000 Supt. Oakes recommended
Royal Electric \$52,045.75
Commissioner Burton moved to accept the bid from Interstate Electric with the aforementioned caveat, which was seconded by Commissioner Richards. All were in favor.

Fire Protection

Hampshire Protection \$38,945 Supt. Oakes recommended
Commissioner Richards moved to accept the bid from Hampshire Protections with the aforementioned caveat, which was seconded by Commissioner Burton. All were in favor.

Roofing

800Roof \$70,675 Bid too high, recommended rejection
CG Electric \$84,630 Bid too high, recommended rejection
LaFerriere Construction
Commissioner Richards moved to reject the bids from both 800Roof and CG Electric, which was seconded by Commissioner Burton. All were in favor

There will be an amended schedule for construction and the bid items that were not accepted will be sent out to be re-bid.

There will be a UNH Advisory Committee meeting on June 2nd which Commissioner Cryans will attend.

Jennifer Young and Shelly Vincent from Connor & Connor arrived for a scheduled meeting with the Register of Deeds and the Commissioners. RD Sharp did not attend or send a reason as to why. (Register Sharp informed his staff at the end of the day that he was at DHMC and was unable to be at work today.)

As Connor & Connor were chosen in the bid process by the Commissioners to be the service providers for the Registry of Deeds for the next year, there was a discussion as to

need for the billing to be more clear so as to know what was being leased and what services were being billed.

J. Young discussed the replacement of equipment and said that they (C&C) typically discuss new equipment with the Register about what their priorities are; however, right now the Register appears to be purchasing their own equipment.

There were discussions about what items are currently in the Dept that belong to C&C which are the retrieval station, file server, backup equipment, two systems printers and routers and switches. J. Young said that only Rockingham have purchased their own equipment. Commissioner Richards asked if the items purchased by the Register were more expensive and if they were better. J. Young said that the new Oce printer is more costly and really has the same output as the Kip printer, which most of the other registries use.

There was some discussion about the hook up to the Oce printer and it not working right away and S. Vincent said that was attributed to Oce Company itself not providing the necessary information. She also said it would have been helpful to get some advance notice of when a new piece of equipment was going in so that they could prepare for it.

J. Young said that under the current contract, all the equipment that is in place is covered though it's been very confusing at times when the registry has brought in new pieces.

Commissioner Cryans asked if Deeds would be using C & C equipment going forward and J. Young said that it doesn't seem to be a good idea as they (C&C) have received much criticism over the equipment that it doesn't serve anyone's purpose.

There was more discussion about replacing equipment and the need for replacement as well as the copy charge, which financially seems to make sense if the \$1800 a month fee is chosen.

After further discussion about costs, Director Clough asked J. Young to put together a price quote which showed both hardware and software components and also what costs would be if certain components that had already been purchased were eliminated from the quote.

J. Young said that she and S. Vincent were pleased to have been invited up to talk with the Commissioners and for the Commissioners to feel free to contact them at any time if they should have any questions or concerns about prices, costs or equipment. J. Young said that she has been in a difficult spot with what has currently been going on the Deeds department.

Commissioner Burton said that he would like a letter by July 1st which states all the items that are in the Deeds department in the way of equipment and the prices that are being charged for the items.

Commissioner Burton asked Director Clough if RD Sharp was properly notified about this meeting and she said that she had both emailed and called and received no response.

Commissioner Cryans said that he attended the grand opening of the Kindercenter on May 14th.

Being no further business, the meeting was adjourned at 11:46 AM

Raymond S. Burton, Clerk

May 27, 2008

Commissioners Report

1. Population:	In-house:	97	Maximum:	17
			Medium:	14
			Minimum:	46
			WHOC:	11
			Max/Handicap:	01
			Lockblock/Seg:	08
	Weekenders:	02	Out of facility:	36

2. Community Corrections Report

- a) **Drug Court – supervising (8) * 0 in custody**
- b) **Electronic Monitoring – supervising (9)**
- c) **Daily Work Release – supervising (3)**
- d) **Community Work Program – Haverhill**

3. General:

- a) **Belknap County request for motorcycle weekend**
- b) **Ice Cream information – Commissioner Richards – Attached**
- c) **Thresholds and Decisions Started 4/21/08 – Graduation 5/28/08 @ 6:15pm**