

GRAFTON COUNTY COMMISSIONERS MEETING

Office of the Commissioners
3855 Dartmouth College Hwy.
N. Haverhill, NH 03774
Tuesday March 11, 2008

PRESENT: Commissioners Michael Cryans and Martha Richards, Executive Director
Julie Clough and Secretary Jeri Martino.

EXCUSED: Commissioner Ray Burton

PUBLIC: Resident Harold Brown

Commissioner Cryans called the meeting to order at 9:07 AM

Maintenance Superintendent Jim Oakes arrived with his report (* see attached)

Commissioner Cryans asked about any upcoming special projects. Supt. Oakes said that the Dept. will be getting ready for County Day. The electrical companies are finishing up on the pig and dairy barn, but most other projects will be slated for next fiscal year.

Commissioner Cryans asked about the Master Gardeners and what they might be doing come spring and Supt. Oakes said that they will likely be doing some of the existing work on the plantings but there are no new projects that he's aware of. He said that he would like to use some of his Dept. to do some of the landscaping using some of the existing granite that is already on the property.

Corrections Superintendent Libby arrived with his report (* see attached)

*9:32 AM – Commissioner Richards moved to enter into Executive Session as per RSA 91-A:3, Paragraph II, Section a). Commissioner Cryans seconded the motion. All were in favor.

*9:35 AM – Commissioner Richards moved to come out of Executive Session and to permanently seal the Minutes from the Session. Commissioner Cryans seconded the motion. All were in favor. No motions were made and no actions were taken while in Executive Session.

Supt. Libby made a request for out of state travel to Sacramento, California for the American Jail Association annual training symposium . This training will take place from May 4th – 8th. . He and some of his officers will be attending.

Commissioner Richards moved to approve the out of state travel, which was seconded by Commissioner Cryans. All were in favor.

Commissioner Richards moved to accept the minutes from February 26, 2008, which was seconded by Commissioner Cryans.

H. Brown was recognized and noted that when he had tried to come back to the meeting last week after lunch, the door was closed, and that the minutes did not reflect that the Commissioners were in executive session. Secy. Martino retrieved her written notes and acknowledged that an error had been made on the time in the minutes from February 26th and that in fact the time was 1:06 and not 12:06 as drafted. The time was then corrected. Mr. Brown still felt that the door was closed at a time when the meeting was not in executive session saying that he tried the door at 12:50. Commissioner Cryans said that it is never consciously a decision to close the door to a public meeting and if the door was closed, it was not intentional.

Changes were made to the minutes and all were in favor of accepting them.

Director Clough informed the Commissioners that Northway Bank is doing a loan for Whole Village and there will be a mortgage on the property. While doing the title search it was discovered that Grafton County has a lien on the property due to a CDBG grant from years past, which has since been closed out. Northway has requested that the County sign a subordination agreement so that Northway becomes the first lien holder on the property.

Commissioner Cryans asked Director Clough if the County has ever been asked to subordinate in the past and she said no, but she believed that this is the first time Whole Village has borrowed money.

Director Clough said that she had contacted D. Lane, who was the administrator on the CDBG grant but has not heard back from her as yet. She asked that Commissioner Cryans approve the request contingent upon approval from D. Lane.

Commissioner Richards moved to subordinate the mortgage to Northway Bank which will be held in abeyance by Director Clough until she receives approval from D. Lane, which was seconded by Commissioner Cryans. All were in favor.

Director Clough presented the Commissioners with an educational assistance request from an employee at the Nursing Home who is working towards an RN degree.

Commissioner Richards moved to approve the educational assistance, which was seconded by Commissioner Cryans. All were in favor.

Commissioner Cryans signed a drawdown request for the Littleton Area Learning Center CDBG.

The County received their second quarter drug rebate payment in the amount of \$4265.00, which is for Medicare D.

Sheriff Dutile requested a signature approval from Commissioner Cryans to be able to receive grant funds and participate in the NH Clique seat belt enforcement program.

Commissioner Cryans moved approval of the grant fund, which was seconded by Commissioner Richards. All were in favor. Commissioner Cryans signed the request.

Director Clough asked the Commissioners for credit card authority for the Sheriff's Department to be able to put a charge on the County card in order to make reservations at the Mountain View Grand for training. The Commissioners approved.

The Commissioners signed letters to Congressman Hodes and Senators Sununu and Gregg in support of continuing the federal funding for the Drug Court.

North Country RC & D is sponsoring wood biomass heating tour dates. Director Clough passed the information along to Supt. Oakes who will be attending one.

Commissioner Richards has written a public notice request for qualified candidates who may be interested in participating in the exploration of alternative energy sources for the County complex. She will also put together a news article which will precede the request.

Commissioner Richards asked about the Barbara B. Hill fund and Commissioner Cryans said that requests should go directly through Director Clough.

Commissioner Cryans said that he had gone to the LGC for information on the NH Retirement System and one of the questions was whether or not the County was planning to join in on the pending lawsuit. At this point, to Commissioner Cryans knowledge, only Belknap County has joined in, though other municipal agencies have.

The Grafton County Nursing Home was one out of four top winners of the Quality of Life Award. There were 82 participating Nursing Homes and no other County Nursing Home was awarded. A request from NHA Bolander was presented in the amount of \$475 for 19 people to attend the award ceremony. There was a question and discussion as to which account the monies were being requested from and the Commissioners thought that the Nursing Home should be responsible for their amount. Both Commissioner Richards and Commissioner Cryans will be attending and that cost will be paid for out of the Commissioners' Office budget.

*10:50 AM – Commissioner Richards moved to enter into Executive Session as per RSA 91-A:3, Paragraph II, Section e. Commissioner Cryans seconded the motion. All were in favor.

*11:15 AM – Commissioner Richards moved to come out of Executive Session and to permanently seal the Minutes from the Session. Commissioner Cryans seconded the motion. All were in favor. No motions were made and no actions were taken while in Executive Session.

Director Clough informed the Commissioners that the large packet of information that was placed by them was the report from the committee that was formed to explore the two different computer companies at the Deeds office. It was suggested that the Commissioners carefully examine the information as a presentation will be made next

week by the chair of the committee, S. Cunningham and Register of Deeds, Bill Sharp and a decision will need to be made as to which company to chose.

Being no further business, the meeting was adjourned at 11:18 AM

Raymond S. Burton, Clerk