

GRAFTON COUNTY COMMISSIONERS MEETING

Office of the Commissioners
3855 Dartmouth College Hwy.
N. Haverhill, NH 03774
Tuesday, September 5, 2006

PRESENT: Commissioners, Michael Cryans, Ray Burton and William Gabler, and Executive Director Julie Clough.

The Meeting was called to order at 11:03 AM

The Commissioners opened bids for seven (7) Maintenance projects, Commissioner Cryans asked if the bids had been duly advertised, to which the Executive Director answered in the affirmative.

Re-Wire Barns:

Conqueror Electric \$102,938.00

Commissioner Burton asked if this work will be done according to code. Supt. Oakes answered absolutely to state and federal code. Commissioner Gabler asked if this bid included fire alarm wiring for the barn. Supt. Oakes responded that part was bid out separately and no bids were received. He explained that due to the scope of work this project will be very labor intensive and many vendors don't have the resources to bid on a project of this magnitude. He explained that because of the conditions in a barn only one specific type of fire alarm system will work. He told the Commissioners he would have to look for specific vendors that did this type of work.

Re-store Barn Cupolas:

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|-------------------|---------------------|-------------------------|
| NFP Construction | \$35,000 – North | 10,000 Asbestos – North |
| | \$25,000 – South | 10,000 Asbestos - South |
| Fenn Way Builders | \$ 6,590 – North | |
| | \$ 9,200 – South | |
| Hanson Carpentry | \$31,650 – for both | |

Re-Configure/Upgrade Generator Service:

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|--------------------|----------|
| Conqueror Electric | \$55,900 |
| Royal Electric | \$51,596 |

Replace Courthouse Transformer:

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| Conqueror Electric | \$82,210 |
| Royal Electric | \$33,366 |

Install In-Ground Grease Trap:

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| Horne Excavating | \$7,740 |
| Morrill Construction | \$20,586 |
| Fenn Way Builders | \$11,200 |

Install Sidewalk:

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|----------------------|-------------|
| Horne Excavating | \$23,814 |
| Morrill Construction | \$20,355 |
| Fenn Way Builders | \$21,249.40 |

Carpet Bids for County Attorney's Office:

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|-------------------------|----------------------|-----------------------|
| Valley Floors | \$6,719.91 – Phase I | \$3,140.55 – Phase II |
| Rich Mayne Carpet Sales | \$7,914.00 – Phase I | \$2,775.00 – Phase II |

Maintenance Superintendent Oakes took the bids to review them against the specifications and will meet with the Commissioners' later to make his recommendations.

The Commissioners signed the check registers.

The Commissioners reviewed an educational assistance application for an employee in the County Attorney's Office. Commissioner Gabler moved to approve the application, Commissioner Burton seconded. All in favor.

The Commissioners reviewed and signed a Law Enforcement Recognition Agreement submitted by the Sheriff.

Executive Director Clough informed the Board that North Country Council's annual meeting will be Thursday, October 19th at the Maplewood Golf Club, in Bethlehem. All three Commissioners will be attending, Executive Director Clough will make reservations. Executive Director Clough also informed the Board that the GCEDC annual meeting will likely be on October 20th and held in conjunction with the grand opening of the Dartmouth Regional Technology Center.

The surety bond paperwork that had been previously signed had been returned and need Commissioner Cryan's signature in an additional spot. Commissioner Cryans signed the application.

Executive Director Clough explained to the Board that she had received a telephone call, followed up by a fax from Pat Garvin at North Country Council in regards to the Mascoma Corp. CDBG. North Country Council would like the Commissioners to appoint them to do the administration work for this grant. It was previously expressed by CDFE that this would be a conflict since NCC is a co-owner of the DRTC which is where Mascoma Corp will be located. Ms. Garvin explained that since that time a determination has been made in conjunction with HUD that there is no conflict for this. Ms. Garvin's request is based on the following reasons:

- NCC has already conducted the procurement and environmental review process for the DRTC, all of which will be applicable to the Mascoma Administrative process;
- There is very little money available for the remaining administration (\$8,850,

- exclusive of grant writing and County costs);
- Timing is critical in drawing down these funds, as the DRTC is in the final phases of construction and this application has taken longer than expected to get through the CDFA scoring process; and
 - As an “arm of local government,” the services of NCC may be obtained by the Commissioners by simply delegating the administrative responsibilities without going through the lengthy procurement process.

The Commissioners discussed this, it seems to make sense given the limited amount of funds available for an administrator and the timing on the project. Commissioner Cryans stated he would rather not do this, but understood the rationale. Commissioner Burton moved to delegate the administration of the Mascoma Corp CDBG to North Country Council based on the above stated reasons, Commissioner Gabler seconded. All in favor.

Executive Director Clough informed the Board that back in January the County had received an invoice from the North Haverhill Fire Department for \$1074 for a jacket that was ruined in the fire and buckets of foam that were used. The invoice was submitted to LGC and is not covered under our Member agreement and LGC does not feel that the County is liable either. Director Clough questioned whether the County wanted to reimburse the fire department or not. Commissioner Gabler expressed that it made sense that turn out gear is not covered, but thought that the foam should be, Director Clough said she would double check with LGC and get back to the Board and a decision can be made later.

Commissioner Gabler stated that he would not be at Family Day on September 9th , as Dorchester is holding a special town meeting to discuss the road repairs that they would like to have the Court rule the County has to pay to repair and he will be attending that meeting.

Commissioner Gabler stated that there was a meeting of the NHAC officers on Friday to work on the preliminary budget for 2007 and it looks like dues will be going up.

Commissioner Gabler questioned if the Commissioners should add an addendum to a Department Head evaluation as that Department Head expressed disappointment with the evaluation. Commissioner Cryans stated that he thinks the process works well and Commissioner Burton concurred.

Commissioner Gabler stated that he would like to do some type of recognition for the Corrections Department and asked for everyone to be thinking of how we can do that.

Commissioner Cryans would like to host a Commissioners’ meeting in Hanover a date of November 13th was decided upon.

Commissioner Cryans would like to change the artwork in the Courthouse and has a citizen from his district that does artwork and would like to display it. Commissioner Cryans will look into further and Executive Director Clough will contact Mark Chain of

Alumni Hall regarding removing the existing artwork.

Commissioner Cryans asked if the Barbara Hill meeting was still on for the 18th – to which the Executive Director responded in the affirmative.

Commissioner Cryans asked Mr. Harold Brown if he had any comments, Mr. Brown commented that he would like to see the Commissioners defer any spending on the barns. He stated that if the County was going to stay in the farming business it needed modern barns and that the present location prohibits the Nursing Home from expanding.

12:00 PM Commissioners recessed for lunch.

12:50 PM Commissioners reconvened with Maintenance Superintendent Oakes to review the bids opened earlier.

Re-wire Barns:

Supt. Oakes stated that there had been amendments to the original scope of work and it did not appear that the one bid received had addressed those amendments. Due to the fact that the Commissioners' did not receive any bids that matched the required specifications the bid that was received was rejected and the project will be re-bid.

Re-Store Barn Cupolas:

Supt. Oakes recommends accepting the bid from Fenn Way Builders as it meets specs and is the low bidder. Commissioner Burton moved accepting the bid of \$15,790 from Fenn Way Builders to restore the Barn Cupolas. Commissioner Gabler seconded. All in favor.

Commissioner Burton asked when the work will be done. Supt. Oakes explained that there is no set time frame, this project should get completed this fall.

Replace Courthouse Transformer:

Supt. Oakes recommended that the Commissioners accept the bid from Royal Electric with the only issue being if the old transformer contained more than 40 parts/million of PCB's, then the transformer required special disposal. Royal Electric phoned during the meeting to confirm that the old transformer contained no PCB's and that their bid price of \$33,366 was firm. Commissioner Gabler moved to accept the bid from Royal Electric in the amount of \$33,366 for replacing the generator at the Courthouse. Commissioner Burton seconded. All in favor.

Re-Configure Generator:

Supt. Oakes recommended accepting the bid of \$51,596 from Royal Electric as it meets all required specs and is the low bid. Commissioner Burton moved to accept the bid of \$51,596 from Royal Electric to re-configure/upgrade the generator. Commissioner Gabler seconded. All in favor.

In-Ground Grease Trap:

Supt. Oakes recommended accepting the bid from Horne Excavating in the amount of \$7,740 as it meets all specs and is the low bid. Commissioner Gabler moved to accept the bid from Horne Excavating in the amount of \$7,740 to install the in-ground grease trap. Commissioner Burton seconded. All in favor.

Installation of Sidewalk:

Supt. Oakes recommended awarding the bid to Morrill Construction. Executive Director Clough asked Supt. Oakes if he had confirmed that all the bidders had bid on the same amount of feet for this project. Supt. Oakes said that was a good point that he would confirm and get back to the Commissioners to make a decision.

Carpet bids for the County Attorney's Office:

Supt. Oakes recommended awarding the bid to Valley Floors as their bid met all specs and was the low bid. Supt. Oakes has used them before and they do good work. Commissioner Burton moved awarding the carpet bid to Valley Floors in the amount of \$6,719.91 for Phase I and \$3,140.55 for Phase II. Commissioner Gabler seconded. All in favor.

Being no further business the Commissioners adjourned at 1:30 PM.

Respectfully Submitted,

Raymond S. Burton,
Clerk