

GRAFTON COUNTY COMMISSIONERS MEETING

Office of the Commissioners
3855 Dartmouth College Hwy.
N. Haverhill, NH 03774
Tuesday June 12, 2007

PRESENT: Commissioners Michael Cryans, and Martha Richards, Executive Director Julie Clough and Secretary Jeri Martino.

EXCUSED: Commissioner Burton

Commissioner Cryans opened the meeting at 9:06

Proposals were opened for the CDBG feasibility study for Green Haven. Three proposal were received and recorded. Proposals will be given directly to Tri-County Cap for review.

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| Rebecca Perkins | \$10,000 |
| N.E. Management..... | \$ 8,750 |
| VIS Construction Consultants... | \$ 9,500 |

A reception was held in honor of three Nursing Home staff who have completed their LPN schooling. Director of Nursing Renee Shields and LPN Karen Gordon were in attendance while both Holly Fadden and Dawn Rouillard were unable to attend. DoN Shields said that there were six people from the Nursing Home who completed that LPN course that was offered in-house.

Commissioner Cryans informed K. Gordon that the reason for the meeting was that the County was going to forgive \$1500 of the balance of each of the three loans that were owed to the County for schooling. The Commissioner said that he was very proud of their accomplishments, particularly knowing how difficult it is to go to school along with all the other challenges in life. He said that he hoped that their achievement would be a model for many to follow and said that he would encourage further advancement.

K. Gordon said that she enjoys working at the Nursing Home saying that she feels as though it is her home. She gave her thanks and appreciation saying that she could have never gotten this far without the encouragement and support of those around her.

DoN Shields said that she appreciated all the support from the Commissioners over the yeas and noted that the Nursing staff couldn't have come as far as they have without that support.

The Commissioners thanked DoN Shields and K. Gordon for coming and wished Ms. Gordon well in her endeavors.

Register of Deeds Bill Sharp arrived to discuss a couple of items with the Commissioners. He presented the Commissioners with a proposed letter of appointment of members of an online service study committee. Commissioner Cryans proposed that

Financial Coordinator Susan Cunningham be the chair of the committee as suggested by the Executive Director.

RD Sharp has also revised his budget slightly to reflect a reduction of \$2900.

Superintendent Libby arrived for the opening of bids for the purchase of a passenger van for Corrections. Bid requests were sent to nine dealerships and only one bid was received.

Littleton Chevrolet ...\$25,190

Commissioner Richards moved to accept the bid from Littleton Chev., which was seconded by Commissioner Cryans. All were in favor.

Maintenance Supt. Oakes arrived with his report. * see attached.

Commissioner Cryans and Commissioner Richards will take a tour after the meeting to look at the area that is scheduled for the sheet pile wall.

Commissioner Richards moved to approve the minutes from June 5, 2007, which was seconded by Commissioner Cryans. All were in favor.

The Commissioners signed the check registers.

The Commissioners reviewed the DoC Superior Court Report.

Director Clough updated the Commissioners on the NACo Prescription Drug plan, which is still going strong. For the month of May there were a total of 638 users for an average savings of \$11.44 or 23.78%. There was a monthly savings of \$7300 and a total savings of \$35,145 since September of 06'.

A thank you card was received from Mark Chain of Alumni Hall for the hall donation.

Commissioner Cryans signed the close out agreement for the CDBG DRTC/DMS grant.

The out of town meeting that was scheduled for June 26th has been changed and will be held at Grafton County.

There will be no Commissioners Meeting next Tuesday the 19th.

Director Clough informed the Commissioners that there was a monitoring visit on Micro Credit and DMS which produced no findings.

IT Manager Brent Ruggles has been hired and will begin on July 2, 2007. His office will be in the Admin Building. First on his agenda will be an inventory of the Complex.

The Commissioners and Executive Director Clough briefly discussed the budget and its progression so far.

COMMISSIONER ISSUES:

Commissioners Cryans and Burton attended the Sullivan County Annual Breakfast and the City of Lebanon's First Annual Commendation and Awards Ceremony honoring Department members and the City of Lebanon Community.

Being no further business, the meeting was adjourned at 11:27 AM

Raymond S. Burton, Clerk