

## GRAFTON COUNTY COMMISSIONERS MEETING

Office of the Commissioners  
3855 Dartmouth College Hwy.  
N. Haverhill, NH 03774  
Tuesday January 30, 2007

PRESENT: Commissioners Michael Cryans, Ray Burton and Martha Richards.  
Executive Director Julie Clough, and Secretary Jeri Martino.

Commissioner Cryans opened the meeting at 10:15 AM

Maintenance Supt. Jim Oakes arrived for the opening of the bids on the generator and transfer switch that the County is selling.

D. Tucker bid \$3550 for the generator  
L.P. Thomas bid \$1025 for the generator  
P. Govoni bid \$4175 for the generator  
P. Govoni bid \$ 835 for the transfer switch

Commissioner Richards asked why the generator wasn't needed any more and Supt. Oakes said that it is over twenty years old and really too small to cover the current needs of the County.

Commissioner Richards moved to accept the two bids from P. Govoni for both the generator and the transfer switch, which was seconded by Commissioner Burton. All were in favor.

Commissioner Burton asked Supt. Oakes if all the boilers were working properly to which Supt. Oakes said that the boilers are fine but there is currently a problem with a heat exchanger in the kitchen area. One of the coils burst due to it operating improperly, but it will be fixed within a day or two and hasn't caused any problems at the Nursing Home.

Commissioner Burton asked where we stood with the re-building of the structure that was lost in the fire. Supt. Oakes said that the embankment needs to be fixed first as there really is no other site to build it on.

Commissioner Burton then asked where the vehicles are being kept in the mean time. Supt. Oakes said that both vehicles and other items are being kept at various locations on the property and although it's inconvenient, everyone is working around it.

Commissioner Burton then asked if the building would be going out to bid. Supt. Oakes said that he still in the process of figuring out the most cost efficient way to put up a building, be it stick built or manufactured and that realistically, it may not happen this year.

Executive Director Clough asked the Supt. if he had a ball park figure for what the embankment project might cost. Supt. Oakes said that there is a preliminary cost estimate being done by the current engineer, and that will most likely run at least \$200K+/- . Executive Director Clough said that there's \$350K left in the budget so the embankment repair could easily go out to bid and perhaps get started in the spring.

Commissioner Burton moved to approve the minutes from January 23, 2007, which was seconded by Commissioner Richards. All were in favor.

The Commissioners signed the check registers.

Executive Director Clough opened the proposals for the administration of the Microcredit Community Development Block Grant. There were two proposals, however the proposal from New England Management Company out of Brattleboro did not include a proposed monetary amount and therefore could not be considered. The other proposal was from Donna Lane in the amount of \$7250.

Commissioner Burton moved to accept the proposal from Donna Lane and award the administration of the grant to her in the amount of \$7250, which was seconded by Commissioner Richards. All were in favor.

A check was received for the money in the J. Murphy fund, which will be deposited into the account of the Grafton County Home Association to be used for the residents.

There was a request for out of state travel for Dr. DeFrahn to attend a American Medical Director's Conference in Hollywood, Florida. The cost will be \$1900 plus meals and will come from encumbered money.

Commissioner Burton moved to approve the out of state travel, which was seconded by Commissioner Richards. All were in favor.

Commissioner Cryans signed the thank you letter to the Farm Bureau.

Executive Director Clough reviewed two very old notices that were posted at the Courthouse and asked the Commissioners if they wanted the same messages re-posted. One notice referenced "no political campaigning on County property" and the other referenced "no pets allowed in the County buildings", (therapy pets in the Nursing Home were excluded from the ban). There was some discussion but the consensus was to re-post the notices with the proper updated information.

#### COMMISSIONER ISSUES:

Commissioner Burton noted that he would be scheduling his annual meetings with the Selectboards in his district after Town Meetings were completed. He also requested to have an estimate of the available square footage on this, the second floor of the Admin

building, including what is currently used as storage, as he would like to see something done in the way of Assisted Living.

Commissioner Richards said that she was at Whole Village yesterday along with people from Employment Security and HHS in an effort to work out a schedule wherein those two departments would hold office hours at Whole Village. It was decided that they will hold office hours every other Monday on a two month trial basis. The Commissioner said that there was a wonderful spirit of cooperation. Local legislators, HHS Commissioner Stephen, Employment Security Commissioner Brothers, Senator Reynolds and many others were in attendance. Commissioner Richards thanked Commissioner Burton for arranging to have the State officials there.

Commissioner Burton said that the next step is to make sure that there are as many leaflets and brochures put out as possible announcing the office hours. Commissioner Cryans said that a good source for getting out information would be to advertise in the free newspapers around. Commissioner Burton also noted the possibility of having something on the County website.

Commissioner Burton asked about the development of policies for use of County land and whether or not that is something that he should discuss with the Farm Advisory Board when he attends their meeting. Executive Director Clough said that would be a good place to start and added that information and suggestions should come in from a number of different sources such as Forester Parr, Sheriff Dutile and Farm Manager Kimball, to name a few.

Commissioner Richards attended the UNH Advisory Board meeting and talked about the importance of getting people to come to the farm. The Commissioners discussed different possibilities.

Commissioner Burton was a judge at a public speaking event in Warren for 4-H.

There will be no meeting on February 6, 2007.

The Register of Deeds gave Commissioner Cryans a preliminary report of income.

Commissioner Cryans said that the Spectator newspaper endorsed the Drug Court.

Being no further business, the meeting was adjourned at 11:40 AM

---

Raymond S. Burton, Clerk