

GRAFTON COUNTY COMMISSIONERS' MEETING
Office of the Commissioners
3855 Dartmouth College Hwy.
N. Haverhill, NH 03774
Monday July 18, 2005

PRESENT: Commissioners' William Gabler, Michael Cryans, Raymond Burton. Executive Director Julie Clough and Secretary Jeri Martino.

The Meeting was called to order 12:45 PM

COMMISSIONER ISSUES:

Commissioner Burton moved to approve the minutes dated June 13, 2005, which was seconded by Commissioner Gabler. All were in favor.

The Commissioners signed the check registers.

Commissioner Burton moved to accept the appointment of the New Assistant County Attorney which was seconded by Commissioner Gabler. All were in favor

The Commissioners reviewed the Superior Court Report.

Commissioner Burton moved to approve an out of cycle merit increase that was presented by one of the Department Heads. Commissioner Gabler seconded the motion. All were in favor.

Executive Director Clough informed the Commissioners that there would be a retirement party for Chip Brooks on Monday the 27th of July.

A letter of resignation was presented for review by one of the Department Heads regarding a staff member. A letter of commendation will be presented to said member at the suggestion of Commissioner Burton.

Executive Director Clough informed the Commissioners that the NHAC annual conference awards are due on August 10, 2005 should they have any suggestions.

Executive Director Clough informed the Commissioners that that the Micro Credit CDBG close out certificate had been received.

It was noted that the Farm Stand will open on July 19, 2005 and the Commissioners received the current price list set by Supt. Libby.

Commissioner Burton suggested having a Grande Opening of the Farm Stand on the following Monday at 9:00 AM, with an invitation to the media.

Executive Director Clough reviewed the letter that Harold Brown had presented to the Executive Delegation at the Budget meeting on June 27, 2005, noting many inaccuracies that

he was addressing. Executive Director Clough also read a letter from Rep. Guida that was sent to the Commissioners regarding his suggestion to close the Farm Stand. There was also a letter from a local citizen from Warren, which was in the North Country News stating support for the Farm Stand.

Commissioner Burton also suggested that a letter of response should be sent to Mr. Brown noting his inaccuracies and one to Rep. Guida thanking him for his letter. The Executive Director will draft letters to send.

The Commissioners signed a signature authorization from for CDFA Mirco Credit Grant. The Grant is exempt environmentally and was signed off.

A Notice from Pemi Bridge House was presented showing that there had been a time change on the Open House. Commissioner Gabler will be attending.

An invitation from the Farm Bureau to attend a meeting on July 20, 2005 at Windy Ridge Farm was presented. Commissioner Gabler and Burton will attend.

The Executive Director read a letter from Attorney St. Hilaire, asking that the State not to use Ricker Funeral home in the future, due to some ongoing discrepancies regarding billing.

1:30 PM ~ Commissioner Cryans arrived.

The Executive Director presented the Commissioners with a bill from the Association of Counties for their portion of the payments in the declaratory judgment.

Executive Director Clough informed the Commissioners that the PSP transaction had taken place on June 29, 2005 and the money was wired back on the same day.

Executive Director Clough presented the encumbrance list to the Commissioners for approval. Commissioner Burton moved to approve the list, which was seconded by Commissioner Gabler. All were in favor.

The Open House Celebration was discussed, as in who to invite and what activities would take place. The Commissioners chose the theme from entries from the employees of Grafton County. Winning theme was "From Our Family to Yours". Commissioner Cryans suggested having a door prize for the day.

The Commissioners commended Bigelow Paving for the great job that was done on the parking lots.

The CDFA Contract for AHEAD rehabilitation project was signed by Commissioners Gabler and Burton

The Commissioners signed the Micro Credit grant release of funds.

The Commissioners reviewed the possibility of having an employee discount. After some discussion Commissioner Burton moved to offer a 20% discount on items from the Farm Stand, Livestock, Firewood and Hay. Commissioner Gabler seconded the motion. All were in favor. Policy will go into effect.

The Executive Director presented bid waiver request to the Commissioners.

Commissioner Gabler moved to approve a bid waiver request from the Sheriff's Department to purchase weapons from Skips Gun Shop for \$5,712 and was seconded by Commissioner Burton. All were in favor.

Commissioner Gabler moved to approve a bid waiver for a Stand Up Lift for the Nursing Home to be purchased from EZ Way Inc. for \$4712, which was seconded by Commissioner Burton. All were in favor.

Commissioner Gabler moved to approve a bid waiver for a sewage comminuter for \$10,875 which was seconded by Commissioner Burton. All were in favor.

Commissioner Gabler moved to approve a bid waiver for the new Grafton County Administration Build. Sign, to be purchased through Lincoln Sign Co., for \$10,276, which was seconded by Commissioner Burton. All were in favor.

The Commissioners did not accept a bid waiver for carpeting for the Courthouse pending further bids from companies in Grafton County.

COMMISSIONER ISSUES:

All three Commissioners will march in the parade for the North Haverhill Fair.

There was a question regarding the old commissioners building, in that perhaps it should be looked at beyond our facility and that an ad for space should be put out. Commissioner Cryans suggested speaking first with the Sheriff's Dept. and Dispatch and find out the feasibility of them moving before making any decisions. Executive Director Clough will schedule them for the next Commissioner's meeting.

Commissioner Burton suggested that Historical Items relating to Grafton County should be solicited for a Historical Room. People should be encouraged and welcomed to bring in items for display.

Commissioner Burton suggested inviting the Governor's liaison to the North Country, Peter Benson, to a Commissioner's meeting. An invitation will be extended.

Commissioner Gabler suggested inviting County Forester Nory Parr to a meeting to firm up the forestry plan for Grafton County.

Commissioner Gabler spent time last Monday with the NCC planning group discussing the Long Range Plans for Grafton County.

The Executive Director of Alumni Hall, Mark Chain, contacted Commissioner Cryans about putting some artwork into the Courthouse. Commissioner Cryans suggested perhaps putting some into the 1930's bldg. as well.

Being no further business the meeting was adjourned at 3:15 PM

Raymond S. Burton, Clerk